

**LINWOOD COMMON COUNCIL  
CAUCUS AGENDA  
November 8, 2023  
6:00 P.M.**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED  
IN ACCORDANCE WITH THE REQUIREMENTS OF  
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call                      Mayor Matik \_\_\_\_\_                      Mrs. Albright \_\_\_\_\_                      Mrs. Byrnes \_\_\_\_\_  
   Mrs. DeDomenicis \_\_\_\_\_                      Mr. Levinson \_\_\_\_\_                      Mr. Michael \_\_\_\_\_  
   Mr. Walcoff \_\_\_\_\_                      Mr. Ford \_\_\_\_\_  
  
   Professionals:      Mr. Youngblood \_\_\_\_\_      Mr. Polistina \_\_\_\_\_      Mrs. Napoli \_\_\_\_\_
2. Approval of Minutes Without Formal Reading
3. Mayor's Report
4. Councilwoman Albright
  - A. Planning, Engineering, & Development
    1. Ordinance amending Chapter 277 Zoning regarding sober living facilities – final reading
    2. Resolution awarding a Contract to Ready2Go Restroom Trailers Sales LLC for the purchase of a restroom trailer under the Sourcewell Cooperative Contract #092922-AGO
    3. A Resolution awarding the Contract to Arawak Paving Co, Inc. for the 2023 Road Program, Contract No. 47
    4. A Resolution awarding the Contract to AJR Masonry, LLC for the Linwood City Hall ADA Ramps, Contract No. 46
5. Councilwoman Byrnes
  - A. Neighborhood Services
6. Councilwoman DeDomenicis
  - A. Public Works
    1. Resolution authorizing the placement of a Lien on Block 148, Lot 15.07 (14 Wexford Lane) in accordance with Chapter 99, Section 3 of the Code of the City of Linwood
7. Councilman Levinson
  - A. Revenue & Finance
    1. Resolution authorizing a refund of 4<sup>th</sup> quarter taxes for disabled veteran at 228 Van Sant Avenue
    2. Resolution authorizing budget appropriation transfers
8. Councilman Michael
  - A. Public Safety
9. Councilman Walcoff
  - A. Shared Services
10. Council President Ford
  - A. Administration
11. Solicitor's Report

**LINWOOD COMMON COUNCIL  
AGENDA OF REGULAR MEETING  
November 8, 2023**

**CALL TO ORDER**

**NOTICE OF THIS MEETING HAS BEEN  
PUBLISHED IN ACCORDANCE WITH THE  
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

**FLAG SALUTE:** Councilman Adam Walcoff

**ROLL CALL**

**APPROVAL OF MINUTES WITHOUT FORMAL READING**

**ORDINANCES**

**11 OF 2023** AN ORDINANCE AMENDING CHAPTER 277, ZONING, ARTICLE VI SUPPLEMENTAL REGULATIONS APPLICABLE TO ALL ZONES, SECTION 17.01 OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT THEREWITH.  
*FIRST READING:* October 25, 2023  
*PUBLICATION:* October 31, 2023  
*PASSAGE:* November 8, 2023

**RESOLUTIONS**

**169-2023** A Resolution authorizing 2023 Budget Appropriation Transfers

**RESOLUTIONS WITHIN CONSENT AGENDA**

All matters listed under item, **Consent** Agenda, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

**164-2023** A Resolution authorizing the refund of a Disabled Veteran 2023 4<sup>th</sup> quarter tax payment for Block 102, Lot 6 located at 228 Van Sant Avenue in the City of Linwood

**165-2023** A Resolution authorizing the placement of a lien on Block 148, Lot 15.07 (14 Wexford Lane) in accordance with Chapter 99, Section 3 of the Code of the City of Linwood

**166-2023** Resolution awarding a Contract to Ready2Go Restroom Trailers Sales LLC for the purchase of a restroom trailer under the Sourcewell Cooperative Contract #092922-AGO

**167-2023** A Resolution awarding the Contract to Arawak Paving Co, Inc. for the 2023 Road Program, Contract No. 47

**168-2023** A Resolution awarding the Contract to AJR Masonry, LLC for the Linwood City Hall ADA Ramps, Contract No. 46

**APPROVAL OF BILL LIST: \$**

**MEETING OPEN TO THE PUBLIC**

**FINAL REMARKS BY MAYOR AND COUNCIL**

**ADJOURNMENT**

ORDINANCE NO. 11, 2023

AN ORDINANCE AMENDING CHAPTER 277, ZONING, ARTICLE VI SUPPLEMENTAL REGULATIONS APPLICABLE TO ALL ZONES, SECTION 17.01 OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT THEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: Chapter 277 Zoning, Article VI, Supplemental Regulations Applicable to All Zones, 277-17.01 Boarding house, cooperative sober living residence, non-Oxford House model recovery home, Oxford House model recovery home, recovery home and room house, Section A be amended to add the following subsection:

(4) Requires anyone intending to establish a sober living home in the City of Linwood to provide 60 days written notice to the Linwood Construction Office of their intention to do so. This notice shall include the specific location of the proposed sober living home in order to allow the City to confirm that the specified location is consistent with and permitted under all existing Linwood Ordinances.

SECTION 2: All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 3: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4: This Ordinance shall take effect upon passage and publication as provided by law.

<i>FIRST READING:</i>	<i>October 25, 2023</i>
<i>PUBLICATION:</i>	<i>October 31, 2023</i>
<i>PASSAGE:</i>	<i>November 8, 2023</i>

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on, October 25, 2023 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on November 8, 2023.

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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

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DARREN MATIK, MAYOR

**RESOLUTION No. 169, 2023**

A RESOLUTION AUTHORIZING 2023 BUDGET APPROPRIATION TRANSFERS

**WHEREAS,** Budget transfers are permitted between budget appropriations as per N.J.S.A. 40A: 4-58 during the last two months of the year,

**NOW, THEREFORE, BE IT RESOLVED,** by the Common Council of the City of Linwood, Atlantic County and State of New Jersey that the list of 2023 Budget transfers be and the same are hereby approved.

**BE IT FURTHER RESOLVED,** that the Treasurer's Office shall be authorized to make further budget transfers if needed before December 31, 2023.

<u>Appropriation</u>	<u>From</u>	<u>To</u>
Legal O/E	30,000.00	
Tax Assessor O/E	10,000.00	
Buildings and Grounds O/E	3,040.00	
Uniform Fire Safety O/E	1.00	
Electric O/E		12,000.00
Street Lighting O/E		12,000.00
Telephone O/E		5,000.00
Water & Sewer O/E		2,000.00
Gasoline O/E		5,000.00
Fire Hydrant Service O/E		6,500.00
Finance S/W		40.00
Tax Collector S/W		500.00
Uniform Fire Safety S/W		1.00
Totals:	43,041.00	43,041.00

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 8th day of November, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 8th day of November, 2023.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 164, 2023**

A RESOLUTION AUTHORIZING THE REFUND OF A DISABLED VETERAN THE 2023 TAX PAYMENTS FOR BLOCK 102 LOT 6 LOCATED AT 228 VAN SANT AVENUE IN THE CITY OF LINWOOD

**WHEREAS**, Bradford L. Fitzpatrick is the owner of Block 102 Lot 6 located at 228 Van Sant Avenue in the taxing district of the City of Linwood; and

**WHEREAS**, Bradford L. Fitzpatrick made application to the Tax Assessor, of the City of Linwood, for property tax exemption as a permanently disabled veteran and the Tax Assessor for the City of Linwood granted the exemption for Bradford Fitzpatrick as of August 21, 2023; and

**WHEREAS**, the mortgage company Lereta has paid the 2023 4th quarter taxes; and

**WHEREAS**, Bradford L. Fitzpatrick. is entitled to refund of payment made as of date of eligibility of August 18,2023;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of Bradford L. Fitzpatrick, in the amount of \$3,616.84 which is the amount of the overpayment of 4<sup>th</sup> quarter 2023 taxes to said property owner.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 8th day of November, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 8th day of November, 2023.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 165, 2023**

A RESOLUTION AUTHORIZING THE PLACEMENT OF A LIEN ON Block 148, Lot 15.07 (14 WEXFORD LANE) IN ACCORDANCE WITH CHAPTER 99, SECTION 3 OF THE CODE OF THE CITY OF LINWOOD

**WHEREAS**, Consistent with N.J.S.A. 40:48-2.14, Linwood City Code Chapter 99, Brush, Grass and Weeds, Section 3, Failure to comply; costs to become lien on property, provides that charges incurred by the City of Linwood in the removal and abatement of brush, grass and weeds on private property shall become a lien on the subject property; and

**WHEREAS**, the Linwood Code Enforcement Officer has placed the owner of Block 148, Lot 15.07 on notice with regard to certain conditions on the aforesaid property that constitute a nuisance in accordance with Chapter 99, Section 2 of the Linwood City Code and has formally required abatement of the nuisance; and

**WHEREAS**, the property owner failed to abate the condition within twenty days of the date of the notice; and

**WHEREAS**, the Linwood Lawn Maintenance Contractor has cleaned the property and abated the nuisance at the cost of \$825.00; and

**WHEREAS**, the Common Council of the City of Linwood wishes to place a lien on Block 148, Lot 15.07 located at 14 Wexford Lane in the amount of \$825.00 in accordance with the terms and conditions of Chapter 99, Section 3 of the Linwood City Code;

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Linwood that the costs expended in the amount of \$825.00 shall be charged against the subject property and shall constitute a lien on Block 148, Lot 15.07, 14 Wexford Lane in the City of Linwood.

**BE IT FURTHER RESOLVED**, that this lien shall bear interest and shall be enforced and collected as provided for in the Linwood City Code.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 8th day of November, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 8th day of November, 2023.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

# Miller's Lawn Care, Inc.

PO Box 402  
Linwood, NJ 08221

609-272-3000

# Invoice

Date	Invoice #
10/31/2023	23-151

<b>Bill To</b>
The City of Linwood 400 Poplar Avenue Linwood, NJ 08221

Due Date
10/31/2023

Date	Service	Description	Quan...	Rate	Amount
10/23/2023	Miscellaneous	14 Wexford brush hog and cut property(grass 3' tall)		825.00	825.00

<b>Subtotal</b>	\$825.00
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<b>Sales Tax (6.625%)</b>	\$0.00
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We now offer e-billing! Please provide us with your email address and you will automatically be set up. Thank you for your continued patronage!

<b>Total</b>	\$825.00
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<b>Balance Due</b>	\$825.00
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**RESOLUTION No. 166, 2023**

A RESOLUTION AWARDING A CONTRACT TO READY2GO RESTROOM TRAILERS SALES LLC FOR THE PURCHASE OF A RESTROOM TRAILER UNDER THE SOURCEWELL COOPERATIVE CONTRACT #092922-AGO

**WHEREAS**, there exists within the City of Linwood, New Jersey, the need to purchase a restroom trailer; and

**WHEREAS**, N.J.S.A. 52:34-6.2 et. seq. allows for purchases through the use of nationally recognized and accepted cooperative purchasing agreements; and

**WHEREAS**, a quote has been obtained by Ready2Go Restroom Trailers Sales LLC under the Sourcwell Cooperative Contract #092922-AGO in the amount of \$66,895.00 for the purchase of a restroom trailer; and

**WHEREAS**, the quote submitted has been received, reviewed and recommendations have been made with regard to same;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Contract for the purchase of a restroom trailer be and is hereby awarded to Ready2Go Restroom Trailers Sales LLC, 1525 Park Manor Boulevard, #300, Pittsburgh, PA 15205 under the Sourcwell Cooperative Contract #092922-AGO for and in the total amount of \$66,895.00 as set forth in the proposal submitted, which is attached hereto and incorporated herein;

**BE IT FURTHER RESOLVED**, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute a Contract or Agreement with Ready2Go Restroom Trailers Sales LLC in accordance with the terms and conditions set forth in the proposal submitted;

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a Certification of Availability of Funds by the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 8th day of November, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 8th day of November, 2023.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_



# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 11-01-2023  
**Re:** Availability of Funds-Restroom Trailer

Pursuant to 40A: 4-57, I hereby certify that sufficient funds in the amount of \$66,895.00 are available under Capital Ordinance 3A-2020 Recreation Improvements. Funds will be encumbered to Ready2Go Restroom Trailers LLC 1525 Park Manor Blvd. Pittsburgh, PA 15205.

Ready2Go Restroom Trailers Sales LLC  
 1525 Park Manor Blvd. #300  
 Pittsburgh, PA 15205 US  
 mark@ready2gorestroomtrailers.com



# Estimate

**ADDRESS**

Blair Albright  
 City of Linwood  
 400 Poplar Avenue  
 Linwood, NJ 08221

**SHIP TO**

Blair Albright  
 City of Linwood  
 400 Poplar Avenue  
 Linwood, NJ 08221

**ESTIMATE # 1136**

**DATE 10/10/2023**

**EXPIRATION DATE 11/09/2023**

**TRACKING NO.**

Ready Now\_401808

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT	SKU
UL620- ADA-2	1 EA Ultralav - ACG - Model# UL620-ADA-2 1 EA Ultralav 1 EA Steel Frame 1 EA Flat Front 1 EA Tag 1 EA 20ft Long 1 EA Flat Roof 1 EA 6ft Wide 1 EA 2-5/16in 14,000lb Coupler 1 EA 5in Tube Mainframe w/Floor Under Frame 1 EA 8/0 x 27" G3 Safety Chains with Slip Hook 20 EA 7'0" Approximate Inside Height 20 EA 92-3/4in Tube Posts 20 EA Vertical Posts 16in On Center 1 EA 5,000lb Top Crank Round A- Frame Jack(ADA) 1 EA Standard A-Frame Tongue 1 EA ADA Suspension 2 EA 5,000lb Axle Spindle 2 EA ST235/80R16E GY Rad 8B Silver Spoke Steel Wheel 2 EA Chrome Center Caps on Wheels 1 EA 32 x 78 Entry Door, RH Hinge - Knob Lock - Square 1 EA 32 x 78 Entry Door, LH Hinge - Knob Lock - Square 1 EA 24 x 60 Utility Room Access Door, LH Hinge 1 EA 36 x 80 Entry Door, RH Hinge - Knob Lock - Square	1	64,900.00	64,900.00	

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT	SKU
	20 EA 3/4in PlexCore Decking				
	20 EA Black Coin Rubber Floor Covering				
	1 EA 1" Sidewall Fiberglass Insulation - R5				
	1 EA PolyCor Silver Frost Sidewall Liner				
	1 EA Women's Restroom				
	1 EA Men's Restroom w/Urinal				
	1 EA ADA Restroom				
	1 EA 12 Volt LED Dome Light (Requires 12v Wall Switch)				
	12 EA 12v LED 6" Round Dome Light w/Chrome Ring				
	3 EA 12v LED 9" Porch Light				
	1 EA LED Fender Mount Clearance Lights				
	2 EA LED Clear Lens Amber Clearance Lights				
	2 EA LED Clear Lens Red Clearance Lights				
	1 EA LED Wraparound Clear Lens Tail Lights				
	1 EA LED Clear Lens Rear Clearance Light ID Bar				
	2 EA 120v 30A Motorbase with Twist Lock Connect				
	1 EA 120v 6 Gallon Hot Water Heater				
	1 EA 105 Gallon Fresh Water Tank				
	1 EA 3/8" Polyethylene Waste Holding Tank				
	2 EA Sight Glass - Waste Tank Level Indicator				
	1 EA ADA Landing & Ramp System w/Handrails				
	1 EA Electric Winch for Landing				
	1 EA Alum. Rack & Straps for Ramp & Railings				
	1 EA 1-Piece Aluminum Roof				
	20 EA Polar White .030 Aluminum Exterior				
	20 EA Bonded Exterior Sidewalls				
	1 EA Smooth Aluminum Fenders				
	1 EA 13.5Mach3 A/C+HT+WallTStat-Wt(req 12v)				
UL - Heater per room	Heater in restroom (3)	1			
Freight	Transport of Restroom/Shower/ or Specialty Trailer	1	1,995.00	1,995.00	
VIN Number - Info	VIN#7V0W12014PE401808 Year: 2023 Make: Wells Cargo / UltraLav Model: UL620-ADA-2	1			

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SUBTOTAL	66,895.00
TAX	0.00
<b>TOTAL</b>	<b>\$66,895.00</b>

Accepted By

Accepted Date



1503 McNaughton Ave.  
Elkhart, IN 46514  
Phone: (574) 264-9661

Date: 4/27/2023

To: Sourcwell Member

Subject: Authorized Approved Dealers for Sourcwell Contract

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To whom it may concern,

American Cargo Group was awarded a contract for Sourcwell Solicitation Number: RFP #092922 (Trailers with Related Equipment, Accessories, and Services)

American Cargo Group's Sourcwell contract number is: 092922-AGO

As stated in our RFP response, American Cargo Group does not sell direct but rather through a select group of Authorized Dealers. Any Authorized Dealer selected to process a Sourcwell trailer order/purchase through this contact has met stringent requirements, is a dealer in good standing, and has agreed to all the terms and conditions outlined in the Sourcwell Contract.

This letter confirms that the dealer listed below is an official authorized dealer for American Cargo Group.

Ready2Go Restroom Trailers Sales LLC  
1525 Park Manor Blvd #300  
Pittsburgh, PA 15205  
Primary Contact: Mark Rosen  
Phone: 412-498-2632  
Email: [mark@ready2gorestroomtrailers.com](mailto:mark@ready2gorestroomtrailers.com)  
Website: [ready2gorestroomtrailers.com](http://ready2gorestroomtrailers.com)

Should you have any questions or require further assistance, please do not hesitate to contact our dedicated Fleet Sales Manager, Valerie Burleigh. Her contact information can be found below. We are here to help ensure that your trailer purchase through American Cargo Group is professional, timely, and accurate.

Sincerely,

Mike Nichols  
Vice President Sales  
American Cargo Group

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Valerie Burleigh  
Phone: 254-386-6702  
Email: [valerie.burleigh@americancargogroup.com](mailto:valerie.burleigh@americancargogroup.com)





# STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** READY2GO RESTROOM TRAILERS LLC  
**Trade Name:**  
**Address:** FIVE GREENTREE CENTRE 525 ROUTE 73  
MARLTON, NJ 08053-0805  
**Certificate Number:** 2470064  
**Effective Date:** July 24, 2020  
**Date of Issuance:** November 01, 2023

**For Office Use Only:**  
**20231101105748354**

**RESOLUTION No. 167, 2023**

A RESOLUTION AWARDING THE CONTRACT TO ARAWAK PAVING CO., INC. FOR THE 2023 ROAD PROGRAM, CONTRACT NO. 47

**WHEREAS**, the City of Linwood received bids for the 2023 Road Program, Contract No. 47 in the City of Linwood on Wednesday, November 1, 2023 at 11:00 a.m. prevailing time; and

**WHEREAS**, the bids submitted have been received, reviewed and a recommendation has been made with regard to same;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Contract for the 2023 Road Program, Contract No. 47 be and is hereby awarded to Arawak Paving Co., Inc., 7503 Weymouth Road, Hammonton, NJ 08037 for the Base Bid amount of \$233,000.00 as set forth in the bid submitted, which is attached hereto and incorporated herein;

**BE IT FURTHER RESOLVED**, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute a Contract or Agreement with Arawak Paving Co., Inc. in accordance with the terms and conditions set forth in the bid/proposal submitted;

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a Certification of Availability of Funds by the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 8th day of November, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 8th day of November, 2023.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 11-02-2023  
**Re:** Availability of Funds-2023 Roads Program

Pursuant to 40A: 4-57, I hereby certify that sufficient funds in the amount of \$233,000.00 are available under Capital Ordinance 03-20C, Ordinance 06-22B Roadway Improvements and Ordinance 05-23A Roadway Improvements. Funds will be encumbered to Arawak Paving Co Inc. 7503 Weymouth Road Hammonton, NJ 08037.



Vincent J. Polistina, PE, PP, CME  
Craig R. Hurless, PE, PP, CME  
Ronald N. Curcio, PE, PP  
Jennifer L. Heller, PP, AICP  
Charles J. Kaenzig, PE



Civil / Municipal Engineering  
Site Plan and Subdivision Design  
Surveying  
Land Use Planning  
Water and Wastewater Design  
Environmental Consulting  
Inspection / Construction Management

November 2, 2023

Mr. Eric Ford, Council President and Council Members  
The City of Linwood  
400 Poplar Avenue  
Linwood, NJ 08221

**RE: Report of Bids  
2023 Road Program  
Contract No. 47  
City of Linwood, Atlantic County  
PA No. 7501.62**

Dear Mr. Ford and Council Members:

On Wednesday, November 1, 2023, at 11:00 A.M., sealed bids were received by The City of Linwood for the "2023 Road Program" Contract No. 47. A total of three (3) contractors picked up bid documents during the bidding period and three (3) contractors submitted bids for the project. The bids are tabulated below in order from the lowest to the highest for the total bid:

Bidders Name	Bid
Arawak Paving Co., Inc.	\$ 233,000.00
South State, Inc.	\$ 246,000.00
Think Pavers	\$ 265,112.00

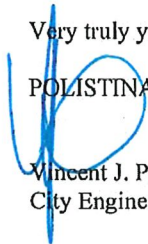
All of the bids have been checked for administrative completeness and math computations. The Engineer's Estimate for the bid was \$240,492.00. The lowest bid for the project submitted by Arawak Paving Co., Inc. is approximately 3% below the Engineer's Estimate for the bid.

Based on an analysis of the bids received, the Engineer's Estimate and total project costs; the bid submitted by Arawak Paving Co., Inc. is the lowest responsive bid and appears favorable to the City.

Subject to the appropriation of City funds, we recommend awarding the Contract in the amount of \$233,000.00 to Arawak Paving Co. Inc., of Hammonton, NJ.

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

  
POLISTINA & ASSOCIATES

Vincent J. Polistina, PE, PP, CME  
City Engineer

cc: Leigh Ann Napoli, City Clerk

POLISTINA & ASSOCIATES  
CONSULTING ENGINEERS & PLANNERS

PAGE No. 1 of 1  
JOB NO. 7501.62

DATE: 11/1/2023

CITY OF LINWOOD  
CONTRACT NO. 47 - 2023 ROAD PROGRAM

ITEM NO.	ITEM DESCRIPTION	QTY	ARAWAK PAYING CO.		SOUTH STATE, INC.		THINKPAYERS	
			BID PRICE	TOTAL	BID PRICE	TOTAL	BID PRICE	TOTAL
1	Mobilization & Permits	1 Lump	\$ 12,500.00	\$ 12,500.00	\$ 6,000.00	\$ 6,000.00	\$ 9,999.94	\$ 9,999.94
2	Construction Layout	1 Lump	\$ 1,580.88	\$ 1,580.88	\$ 100.00	\$ 100.00	\$ 5,000.00	\$ 5,000.00
3	Clearing Site	1 Lump	\$ 5,000.00	\$ 5,000.00	\$ 539.56	\$ 539.56	\$ 45,000.00	\$ 45,000.00
4	Sawcutting	392 LF	\$ 0.01	\$ 3.92	\$ 0.02	\$ 7.84	\$ 1.00	\$ 392.00
5	Excavation, Test Pits	15 CY	\$ 0.01	\$ 0.15	\$ 0.02	\$ 0.30	\$ 1.00	\$ 15.00
6	Roadway Excavation, Unclassified	25 CY	\$ 50.00	\$ 1,250.00	\$ 50.00	\$ 1,250.00	\$ 10.00	\$ 250.00
7	Dense Graded Aggregate, Base Course, Variable Thickness	25 CY	\$ 5.00	\$ 125.00	\$ 20.00	\$ 500.00	\$ 15.00	\$ 375.00
8	HMA Milling, 2" & Variable Depth	6,850 SY	\$ 5.00	\$ 34,250.00	\$ 8.00	\$ 54,800.00	\$ 3.50	\$ 23,975.00
9	Hot Mix Asphalt, 12.5W64 Surface Course, 2" Thick & Variable	900 Tons	\$ 100.00	\$ 90,000.00	\$ 120.00	\$ 108,000.00	\$ 100.00	\$ 90,000.00
10	5" X 5" Stormwater Structure	1 Unit	\$ 4,000.00	\$ 4,000.00	\$ 7,000.00	\$ 7,000.00	\$ 18,000.00	\$ 18,000.00
11	Type "A" Stormwater Inlet (0'-6" Deep)	1 Unit	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 13,000.00	\$ 13,000.00
12	Replace Type "B" Inlet Casting	1 Unit	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00
13	12" Ductile Iron Storm Pipe (0'-6" Deep)	10 LF	\$ 200.00	\$ 2,000.00	\$ 250.00	\$ 2,500.00	\$ 100.00	\$ 1,000.00
14	Reset Manhole, Using Existing Casting, If and Where Directed	1 Unit	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 0.01	\$ 0.01
15	Reset Utility Valve Casting, If & Where Directed	5 SY	\$ 0.01	\$ 0.05	\$ 200.00	\$ 1,000.00	\$ 10.00	\$ 370.00
16	Rip Rap Stone Slope Protection, 12" Thick (D50 = 6")	37 SY	\$ 120.00	\$ 4,440.00	\$ 200.00	\$ 7,400.00	\$ 10.00	\$ 370.00
17	Concrete Vertical Curb	550 LF	\$ 55.00	\$ 30,250.00	\$ 40.00	\$ 22,000.00	\$ 25.00	\$ 13,750.00
18	Concrete Sidewalk, 4" Thick	65 SY	\$ 150.00	\$ 9,750.00	\$ 120.00	\$ 7,800.00	\$ 150.00	\$ 9,750.00
19	Detachable Warning Surface	4 Units	\$ 400.00	\$ 1,600.00	\$ 1,500.00	\$ 6,000.00	\$ 300.00	\$ 1,200.00
20	Concrete Driveway Apron, 6" Thick	60 SY	\$ 160.00	\$ 9,600.00	\$ 120.00	\$ 7,200.00	\$ 120.00	\$ 7,200.00
21	Hot Mix Asphalt Driveway, Variable Thickness	20 SY	\$ 60.00	\$ 1,200.00	\$ 50.00	\$ 1,000.00	\$ 15.00	\$ 300.00
22	Traffic Markings, Thermoplastic	950 SF	\$ 4.00	\$ 3,800.00	\$ 2.00	\$ 1,900.00	\$ 3.30	\$ 3,135.00
23	Topsoil Spreading, 4" Thick	250 SY	\$ 4.00	\$ 1,000.00	\$ 0.01	\$ 2.50	\$ 5.00	\$ 1,250.00
24	Hydroseeding	250 SY	\$ 1.00	\$ 250.00	\$ 2.00	\$ 500.00	\$ 1.00	\$ 250.00
25	Maintenance & Protection of Traffic	1 Lump	\$ 12,500.00	\$ 12,500.00	\$ 100.00	\$ 100.00	\$ 15,000.00	\$ 15,000.00
26	Fuel Price Adjustment	1 Lump	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
27	Asphalt Price Adjustment	1 Lump	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
<b>TOTAL BASE BID</b>				\$ 233,000.00		\$ 246,000.00		\$ 265,112.00

**RESOLUTION No. 168, 2023**

A RESOLUTION AWARDING THE CONTRACT TO AJR MASONRY, LLC FOR THE  
LINWOOD CITY HALL ADA RAMPS, CONTRACT NO. 46

**WHEREAS**, the City of Linwood received bids for the Linwood City Hall ADA Ramps, Contract No. 46 in the City of Linwood on Wednesday, November 1, 2023 at 11:30 a.m. prevailing time; and

**WHEREAS**, the bids submitted have been received, reviewed and a recommendation has been made with regard to same;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Contract for the Linwood City Hall ADA Ramps, Contract No. 46 be and is hereby awarded to AJR Masonry, LLC, 719 Old Shore Road, Forked River, NJ 08731 for the Base Bid amount of \$38,765.00 as set forth in the bid submitted, which is attached hereto and incorporated herein;

**BE IT FURTHER RESOLVED**, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute a Contract or Agreement with AJR Masonry, LLC in accordance with the terms and conditions set forth in the bid/proposal submitted;

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a Certification of Availability of Funds by the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 8th day of November, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 8th day of November, 2023.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

Vincent J. Polistina, PE, PP, CME  
Craig R. Hurlless, PE, PP, CME  
Ronald N. Curcio, PE, PP  
Jennifer L. Heller, PP, AICP  
Charles J. Kaenzig, PE



Civil / Municipal Engineering  
Site Plan and Subdivision Design  
Surveying  
Land Use Planning  
Water and Wastewater Design  
Environmental Consulting  
Inspection / Construction Management

November 2, 2023

Mr. Eric Ford, Council President and Council Members  
The City of Linwood  
400 Poplar Avenue  
Linwood, NJ 08221

**RE: Report of Bids  
Linwood City Hall ADA Ramps  
Contract No. 46  
City of Linwood, Atlantic County  
PA No. 7501.62**

Dear Mr. Ford and Council Members:

On Wednesday, November 1, 2023, at 11:30 A.M., sealed bids were received by The City of Linwood for the "Linwood City Hall ADA Ramps" Contract No. 46. A total of seven (7) contractors picked up bid documents during the bidding period and five (5) contractors submitted bids for the project. The bids are tabulated below in order from the lowest to the highest for the total bid:

Bidders Name	Bid
AJR Masonry	\$ 38,765.00
Charles Marandino, LLC	\$ 48,590.00
Landberg Construction, LLC	\$ 64,605.00
Think Pavers	\$ 74,185.00
S. Batata Construction	\$ 80,350.00

All of the bids have been checked for administrative completeness and math computations. The Engineer's Estimate for the bid was \$48,400.00. The lowest bid for the project submitted by AJR Masonry is approximately 20% below the Engineer's Estimate for the bid.

Based on an analysis of the bids received, the Engineer's Estimate and total project costs; the bid submitted by AJR Masonry is the lowest responsive bid and appears favorable to the City.

Subject to the appropriation of City funds, we recommend awarding the Contract in the amount of \$38,765.00 to AJR Masonry of Forked River, NJ.

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

  
POLISTINA & ASSOCIATES

Vincent J. Polistina, PE, PP, CME  
City Engineer

cc: Leigh Ann Napoli, City Clerk

CITY OF LINWOOD  
CONTRACT NO. 46 - LINWOOD CITY HALL ADA RAMP

Item No.	Item Description	Qty	AIR MASONRY		CHARLES MARANDINO		LANDBERG CONST.		THINK PAYERS		S. BATATA CONST.	
			BID PRICE	TOTAL	BID PRICE	TOTAL	BID PRICE	TOTAL	BID PRICE	TOTAL	BID PRICE	TOTAL
1	Mobilization	1	LS \$ 2,000.00	\$2,000.00	\$ 3,000.00	\$3,000.00	\$ 5,000.00	\$5,000.00	\$ 3,000.00	\$3,000.00	\$ 10,000.00	10,000.00
2	Cleaning Site	1	LS \$ 2,000.00	\$2,000.00	\$ 4,000.00	\$4,000.00	\$ 6,500.00	\$6,500.00	\$ 23,000.00	\$23,000.00	\$ 10,000.00	10,000.00
3	Construction Layout	1	LS \$ 500.00	\$500.00	\$ 6,000.00	\$6,000.00	\$ 3,000.00	\$3,000.00	\$ 1,500.00	\$1,500.00	\$ 5,000.00	5,000.00
4	Concrete Vertical Curb	335	LF \$ 35.00	\$11,725.00	\$ 40.00	\$13,400.00	\$ 50.00	\$16,750.00	\$ 25.00	\$8,375.00	\$ 65.00	21,775.00
5	Concrete Sidewalk, 4" Thick	123	SY \$ 120.00	\$14,760.00	\$ 110.00	\$13,530.00	\$ 180.00	\$22,140.00	\$ 230.00	\$28,290.00	\$ 125.00	15,375.00
6	Detachable Warning Surface	9	UNITS \$ 200.00	\$1,800.00	\$ 400.00	\$3,600.00	\$ 275.00	\$2,475.00	\$ 500.00	\$4,500.00	\$ 1,000.00	9,000.00
7	Concrete Driveway Apron, 6" Thick	46	SY \$ 130.00	\$5,980.00	\$ 110.00	\$5,060.00	\$ 190.00	\$8,740.00	\$ 120.00	\$5,520.00	\$ 200.00	9,200.00
TOTAL BASE BID				\$38,765.00	\$48,590.00	\$64,605.00	\$74,185.00	\$80,350.00				